



FOUR WHEEL DRIVE SOUTH AUSTRALIA

www.fwdsa.asn.com.au

Driver Training Unit. P.O. Box 725 SALISBURY SA 5108



DTU Policies

Procedures for DTU Practical Training

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DTU Policies: Procedures for DTU Practical Training

1 Introduction

1.1 General

It is a requirement for anyone to participate in DTU training events that they are a current financial member of a 4WD club affiliated with FWDSA.

The practical sessions training sessions that the DTU run are geared towards those club members that are in possession of training books. One on one training will be provided for them.

Other club members are able to attend these sessions but will not be provided individual training. A trainer will be available for them who will take them on tag-along driving providing information about how various conditions should be managed.

Those without training books will be able to observe the recovery sessions and if time permits, able to participate.

The training costs for those without training books will be less than those who are doing the full training.

All club members participating will have to pay any property access fees.

1.2 Numbers

To make the training financially viable, each location has a minimum numbers of trainees required for the event to proceed. If insufficient numbers enrol, the training session may be cancelled.

The DTU has to reimburse the trainers and cannot afford to run the training sessions at a loss.

There is also a maximum number that we can accommodate at the training locations. Enrolment will be done on application date. The FWDSA calendar will be when an event is full.

2 Procedure for enrolling for practical training

2.1 Requirements

Trainees must be in possession of a current drivers' license.

All trainees must be 18 years or older. This is because the DTU trainers are not in possession of the clearances required to train minors.

Enrolment needs to be completed at least two (2) weeks before the training date.

2.2 Costs for training locations

Ashbourne \$35

Morgan \$40 (You need to arrange your own accommodation)

Peake \$45

Those that are doing the evaluation to determine whether they are suitable to become trainers and / or assessors will pay an additional \$20 for Morgan.

These fees are applicable for 2016. Check the latest document for current costs.

Costs to access the properties are charged by the owners in addition to the fees above.

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2.3 Enrolling

Check that the event is not yet full on the FWDSA calendar

Determine the cost of the training venue above

Transfer this amount electronically to the DTU bank account. Details are:

- Bank Peoples Choice Credit Union
- Account Name Four Wheel Drive SA (do not abbreviate)
- BSB 805050
- Account Number 4265362
- Reference Name, Surname & Training location

Send an email to the DTU training officer at dtutrainig@fwdsa.asn.au informing him / her that you wish to attend providing:

- Name
- Training location and date
- Club
- Logbook number (if you have one)
- Whether you want individual training or not
- A copy of the bank transfer as an attachment

You will be sent an email acknowledging receipt of your application

2.4 Withdrawing

If you wish to withdraw from a training event you need to an email to the above email address by at noon the day before the training starts at the latest.

Notifying us later or not turning up will result in you forfeiting you fees.

Sending emails to other email addresses may also mean that you email not being read in time and will also result in a forfeit.

3 Information about the training

About one week before the training event you will receive details about how to get to the training location and what equipment you will need to bring along.

4 Feedback

After the training you will be provided with a feedback sheet. Please be honest about the training as we can only improve if we are aware of issues or gremlins that may have occurred.

These forms are anonymous so no need to fill in your name.

You can also speak to the trainers about any issue privately if you wish.

5 Revision history

Version	Date	Author	Change Description
1.0	12/2/2016	Edmund Morries	Initial document

End of document

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